

Somerset County Council Forward Plan of proposed Key Decisions

The County Council is required to set out details of planned key decisions at least 28 calendar days before they are due to be taken. This forward plan sets out key decisions to be taken at Cabinet meetings as well as individual key decisions to be taken by either the Leader, a Cabinet Member or an Officer. The very latest details can always be found on our website at:

<http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>

Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 defines a key decision as an executive decision which is likely:

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

The Council has decided that the relevant threshold at or above which the decision is significant will be £500,000 for capital / revenue expenditure or savings. Money delegated to schools as part of the Scheme of Financial Management of Schools exercise is exempt from these thresholds once it is delegated to the school.

Cabinet meetings are held in public at County Hall unless Cabinet resolve for all or part of the meeting to be held in private in order to consider exempt information/confidential business. The Forward Plan will show where this is intended. Agendas and reports for Cabinet meetings are also published on the Council's website at least five clear working days before the meeting date.

Individual key decisions that are shown in the plan as being proposed to be taken "not before" a date will be taken within a month of that date, with the requirement that a report setting out the proposed decision will be published on the Council's website at least five working days before the date of decision. Any representations received will be considered by the decision maker at the decision meeting.

In addition to key decisions, the forward plan shown below lists other business that is scheduled to be considered at a Cabinet meeting during the period of the Plan, which will also include reports for information. The monthly printed plan is updated on an ad hoc basis during each month. *Where possible the County Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.* Please ensure therefore that you refer to the most up to date plan.

For general enquiries about the Forward Plan:

- You can view it on the County Council web site at <http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>
- You can arrange to inspect it at County Hall (in Taunton).
- Alternatively, copies can be obtained from Scott Wooldridge or Michael Bryant in the Democratic Services Team by telephoning (01823) 357628 or 359500.

To view the Forward Plan on the website you will need a copy of Adobe Acrobat Reader available free from www.adobe.com
Please note that it could take up to 2 minutes to download this PDF document depending on your Internet connection speed.

To make representations about proposed decisions:

Please contact the officer identified against the relevant decision in the Forward Plan to find out more information or about how your representations can be made and considered by the decision maker.

The Agenda and Papers for Cabinet meetings can be found on the County Council's website at:
<http://democracy.somerset.gov.uk/ieListMeetings.aspx?CId=134&Year=0>

Weekly version of plan published on 6 February 2018

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<p>FP/17/08/09 First published: 16 August 2017</p>	<p>12 Feb 2018 Cabinet</p>	<p>Issue: 2018/19 - 2021/22 Medium Term Financial Plan Decision: to consider and recommend the 2018/19 MTFP and Annual Revenue Budget proposals to February's Full Council meeting</p>			<p>Elizabeth Watkin, Service Manager - Chief Accountant Tel: 01823359573</p>
<p>FP/17/09/17 First published: 10 October 2017</p>	<p>12 Feb 2018 Cabinet</p>	<p>Issue: Proposed new secondary provision for Selworthy School on the former St Augustine's School site Decision: To approve the appointment of a contractor at gross maximum expenditure</p>	<p>Financial Report Capital Programme Paper</p>		<p>Carol Bond, Project Manager, Property Programme Team Tel: 01823 355962</p>
<p>FP17/08/14 First published: 29 August 2017</p>	<p>12 Feb 2018 Cabinet</p>	<p>Issue: Retendering for insurance cover for all external policies Decision: To approve the appointment of the successful tenderer following an OJEU procurement process for insurance cover. To approve the tender for an all-encompassing insurance policy for academies in the South West (to be administered by SCC but full external cover).</p>	<p>CIPFA Insurance Benchmarking Club 2017 Report Gallagher Bassett Audit for Somerset County Council May 2017</p>	<p>Part exempt</p>	<p>Martin Gerrish, Strategic Manager - Financial Governance and Finance Officer for SWP Tel: 01823 355303</p>

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<p>FP/17/08/13 First published: 25 August 2017</p>	<p>12 Feb 2018 Cabinet</p>	<p>Issue: Family support services for Somerset - Final report on recommendations for the service model Decision: to consider the consultation results, business case and the proposed service model</p>			<p>Philippa Granthier, Assistant Director - Commissioning and Performance, Children's Services Commissioning Tel: 01823 359054</p>
<p>Fp/17/11/06 First published: 22 November 2017</p>	<p>12 Feb 2018 Cabinet</p>	<p>Issue: Family support services for Somerset - Final report on recommendations for how the service will be delivered Decision: to consider the consultation results and the proposals for how the service will be delivered</p>			<p>Philippa Granthier, Assistant Director - Commissioning and Performance, Children's Services Commissioning Tel: 01823 359054</p>
<p>FP/17/08/08 First published: 16 August 2017</p>	<p>12 Feb 2018 Cabinet</p>	<p>Issue: 2017/18 Quarter 3 Performance Update Decision: to receive the quarter 3 performance update</p>			<p>Emma Plummer, Strategic Manager Performance Tel: 01823 359251</p>
<p>FP/17/08/08 First published: 16 August 2017</p>	<p>12 Feb 2018 Cabinet</p>	<p>Issue: Quarter 3 2017/18 Revenue and Capital budget monitoring report Decision: to consider the quarter 3 update for the 2017/18 revenue and capital budgets</p>			<p>Elizabeth Watkin, Service Manager - Chief Accountant Tel: 01823359573</p>

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<p>FP/17/11/01 First published: 6 November 2017</p>	<p>12 Feb 2018 Cabinet</p>	<p>Issue: Treasury Management Strategy 2018/19 Decision: Recommend the proposed Treasury Management Strategy 2018/19 to Council for approval</p>			<p>Alan Sanford, Principal Investment Officer Tel: 01823 359585</p>
<p>FP/17/11/02 First published: 6 November 2017</p>	<p>12 Feb 2018 Cabinet</p>	<p>Issue: Admission Arrangements for Voluntary Controlled and Community Schools for 2019/20 Decision: seeks authority for Cabinet to determine the Local Authority admission arrangements for all VC and community schools for 2019/20 as required by the School Admissions Code</p>			<p>Jane Seaman, Access and Admissions Manager Tel: 01823 355615</p>
<p>FP/17/08/01 First published: 9 August 2017</p>	<p>Not before 19th Feb 2018 Cabinet Member for Resources and Economic Development</p>	<p>Issue: Disposal of Surplus Land at Castle Cary Decision: Authority to conclude negotiations for the disposal of surplus (former) farm land (13 acres, land only) at Castle Cary. Authority to conclude negotiations for the disposal of surplus (former) farm land (13 acres, land only) at Castle Cary.</p>	<p>Disposal of Surplus Land</p>	<p>Part exempt</p>	<p>Richard Williams, Commercial & Business Services Director Tel: 01823 359007</p>

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<p>FP/18/01/06 First published: 22 January 2018</p>	<p>Not before 22nd Feb 2018 Cabinet Member for Children and Families</p>	<p>Issue: Early Years Funding Block - Early Years Single Funding Formula 2018/19 Decision: To agree the hourly rate for the early years entitlement for 2, 3 and 4 year olds in Somerset for 2018/19</p>			<p>Charlotte Wilson, Service Manager Early Years Commissioning Tel: 01823 357386</p>
<p>FP/18/01/08 First published: 22 January 2018</p>	<p>Not before 26th Feb 2018 Cabinet Member for Children and Families, Commercial & Business Services Director</p>	<p>Issue: Creation of four New Academies in Somerset Decision: West Buckland Community Primary School, St Vigor and St John C of E Primary School, North Curry C of E VC Primary School and Hatch Beauchamp C of E Primary School</p>			<p>Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260</p>
<p>FP/17/11/05 First published: 16 November 2017</p>	<p>Not before 26th Feb 2018 Cabinet Member for Strategy, Customers and Communities</p>	<p>Issue: Customer Feedback Annual Reports 2016/17 Decision: Sign off of the annual customer feedback reports for year from 1 April 2016 – 31 March 2017</p>			<p>Rebecca Martin Tel: 01823 356257</p>
<p>FP/17/04/08 First published: 24 April 2017</p>	<p>Not before 26th Feb 2018 Director of Commissioning for Economic and Community Infrastructure, Finance & Performance Director</p>	<p>Issue: Approval to accept Highways England Growth & Housing Fund award toward the M5 J25 improvement scheme. Decision: To accept the funding awarded by Highways England & sign the funding agreement</p>	<p>Copy of the funding agreement to be signed.</p>		<p>Sunita Mills, Service Commissioning Manager Tel: 01823 359763</p>

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<p>FP/17/07/03 First published: 10 July 2017</p>	<p>Not before 26th Feb 2018 Cabinet Member for Highways and Transport</p>	<p>Issue: To agree to the purchase of the land for the construction of the M5 Junction 25 Highways Improvement Scheme. Decision: The Cabinet Member for Highways and Transport agrees to: • the acquisition of land required for the construction of the M5 Junction 25 highways scheme • the continued development of the scheme.</p>	<p>Cabinet Member Key Decision - M5 Junction 25 – decision to proceed with consultation, design, planning and procurement – 19 Aug 2016 Cabinet Member Key Decision - To agree to enter into a funding agreement with the Heart of the South West Local Enterprise Partnership (HotSW LEP) for the M5 J25 Improvement scheme – 13 Jan 2017</p>	<p>Part exempt</p>	<p>Sunita Mills, Service Commissioning Manager Tel: 01823 359763</p>
<p>FP/17/12/06 First published: 28 December 2017</p>	<p>26 Feb 2018 Commercial & Business Services Director</p>	<p>Issue: Hardware Reseller and Support Services funding for 2018-19 Decision: To consider revised funding arrangements for the hardware reseller and support services contract</p>			<p>Richard Williams, Commercial & Business Services Director Tel: 01823 359007</p>
<p>FP/17/12/02 First published: 14 December 2017</p>	<p>Not before 26th Feb 2018 Cabinet Member for Highways and Transport</p>	<p>Issue: Contract for Provision of Bus Lane Enforcement Infrastructure Decision: To award the contract for the enforcement of bus lane enforcement infrastructure</p>		<p>Part exempt</p>	<p>Bev Norman, Service Manager - Traffic Management, Traffic & Transport Development Tel: 01823358089</p>

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<p>FP/18/02/01 First published: 6 February 2018</p>	<p>Not before 26th Feb 2018 Director of Commissioning for Economic and Community Infrastructure, Finance & Performance Director</p>	<p>Issue: Connecting Devon and Somerset (CDS) Superfast Extension Programme (SEP) Phase 2: decision to accept further grant funding and introduce additional funding into the contract for Lot 4 Decision: To accept additional grant funding from DCMS to invest in broadband infrastructure in Lot 4. To introduce the additional funding into the contract for Lot 4 to deliver more broadband infrastructure in that area</p>			<p>Katriona Lovelock, Economic Development Officer Tel: 01823 359873</p>
<p>FP/17/09/04 First published: 11 September 2017</p>	<p>Not before 27th Feb 2018 Finance & Performance Director, Director of Commissioning for Economic and Community Infrastructure</p>	<p>Issue: iAero (Yeovil) Aerospace Centre (2,500 sq m) Acceptance of ERDF Funding Decision: The acceptance of the offer of ERDF funding (£3.5 million), for the iAero (Yeovi) Aerospace Centre</p>			<p>Lynda Madge, Commissioning Manager – Economy & Planning Tel: 01823 356766</p>
<p>FP/18/01/10 First published: 1 February 2018</p>	<p>2 Mar 2018 Heart of the South West Joint Committee</p>	<p>Issue: Heart of the South West Productivity Strategy Decision: The Committee will be recommended to approve the Productivity Strategy on behalf of the constituent authorities which comprise the Joint Committee.</p>			<p>Julian Gale, Strategic Manager - Governance & Risk and Monitoring Officer Tel: 01823 359047</p>

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<p>FP/18/01/09 First published: 30 January 2018</p>	<p>12 Mar 2018 Cabinet Member for Children and Families</p>	<p>Issue: Policy Update - Schools Access Initiative Decision: To publish and implement the updated policy</p>			<p>Phil Curd, Service Manager: Specialist Provision and School Transport Tel: 01823 355165</p>
<p>FP/18/01/07 First published: 22 January 2018</p>	<p>Not before 19th Mar 2018 Cabinet Member for Resources and Economic Development</p>	<p>Issue: Disposal of surplus buildings and land - March 2018 Decision: Authority to conclude negotiations for the disposal of surplus farm lands including those disposals to be conducted via public auction as appropriate</p>			<p>Charlie Field, Estates Manager, Corporate Property Tel: 01823355325</p>
<p>fp/18/02/03 First published: 9 February 2018</p>	<p>12 Mar 2018 Cabinet Member for Children and Families</p>	<p>Issue: Youth Justice Plan 2017/18 Decision: To consider and approve the plan</p>			<p>Tom Whitworth, Strategic Manager, Vulnerable Young People Tel: 01458 449108</p>
<p>fp/17/12/07 First published: 29 December 2017</p>	<p>21 Mar 2018 Cabinet</p>	<p>Issue: Somerset Rivers Authority Programme of Works 2018/19 Decision: To consider the SRA's Programme of Works and approve funding for 2018/19</p>			<p>Sarah Diacono, Somerset Rivers Authority Senior Manager Tel: 01823 355194</p>

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FP/17/01/04 First published: 11 January 2018	21 Mar 2018 Cabinet	Issue: Award of contract for the provision of Temporary Labour Decision: To approve the award of the temporary labour contract to the preferred supplier under ESPO MSTAR2 framework, as detailed in the appended confidential report			Paul Skuse, Service Manager, Commercial & Procurement - Business
FP/18/01/05 First published: 15 January 2018	Not before 26th Mar 2018 Cabinet Member for Children and Families	Issue: Changes to the Education Travel Policy Decision: To implement the changes to the Policy as described in the report			Debbie Reed Tel: 01823 355804
FP/18/02/04 First published: 8 February 2018	8 Mar 2018 Cabinet Member for Children and Families	Issue: Schools Basic Need, Schools Condition & Schools Access Initiative - 2018/19 Decision: That the Cabinet Member for Children and Families approves the capital allocations for 2018/19			Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260
Fp/17/08/12 First published: 6 November 2017	2 May 2018 Cabinet	Issue: County Vision 2017-2021 Decision: to consider the proposed County Vision to recommend to February's Full Council			Simon Clifford, Customers & Communities Director Tel: 01823359166
FP/18/02/05 First published:	2 May 2018 Cabinet	Issue: Public Transport Strategy Decision: To agree to proceed to public consultation			Lucy Bath Tel: 01823 359465

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FP/18/02/06 First published:	2 May 2018 Cabinet	Issue: Rail Strategy Decision: To agree to proceed to public consultation			Lucy Bath Tel: 01823 359465
FP/18/02/07 First published:	2 May 2018 Cabinet	Issue: LTP Implementation Plan adoption and approval for publishing Decision: To agree to a 1 year LTP Implementation Plan to fulfil SCC's statutory obligations. The current one covers 2013-17.			Lucy Bath Tel: 01823 359465
FP/18/02/09 First published:	2 May 2018 Cabinet	Issue: Road Safety Strategy Decision: Adoption of the Road Safety Strategy			Lucy Bath Tel: 01823 359465
FP/18/02/08 First published:	Not before 14th May 2018 Cabinet Member for Highways and Transport	Issue: Taunton Transport Strategy Decision: To agree to adopt the joint (with TDBC) Taunton Transport Strategy			Lucy Bath Tel: 01823 359465
FP/17/08/12 First published: 17 August 2017	13 Jun 2018 Cabinet	Issue: Full Business Case for proposed Joint Strategic Commissioning Function Decision: to consider the full business case for establishing a new Joint Strategic Commissioning Function with NHS England and Somerset CCG			Trudi Grant, Public Health Director Tel: 01823 359015